OAKLAND UNIVERSITY

UNDERGRADUATE REQUEST TO PARTICIPATE IN COMMENCEMENT CEREMONY

Student named below is requesting permission to participate in the commencement ceremony to be held:

*April _____ **December _____

SECTION I: (Student to complete this section and submit to department chairperson)
(Please print and fill out form completely. Enter name exactly as it should appear in program/on diploma)

Student Name: _____
(First) *(Middle)* *(Last)*

Student Number: _____ Major: _____

Degree Title: Bachelor of: _____

Address _____
(Street) *(City)* *(State)* *(Zip)*

Telephone Number: Home_____ Work_____

Reason for request: _____

_____

_____

I understand that participation in early commencement does not imply graduation or recognition for honors. In addition to completing this form you must also <u>apply to graduate</u> before you can participate in the commencement ceremony. If you have privacy under FERPA your name will NOT appear in the commencement program.

_____ _____
(Student Signature) *(Date)*

SECTION II: (To be completed by adviser and forwarded to chairperson)

Student Applied to Graduate: ☐ Yes Term/Year: _____ ☐ No (will **<u>not</u>** be approved to walk early)

If yes, indicate how many credits remain in order to graduate: _____

_____ _____
(Advisor's Signature) *(Date)*

The request has been: _____ Approved _____ Denied

_____ _____
(Chairperson's Signature) *(Date)*

SECTION III: (To be completed by Dean)

The request has been: _____ Approved _____ Denied

_____ _____
(Dean's Signature) *(Date)*

SECTION IV: (To be completed by Commencement Coordinator)

☐ Approved/Program ☐ Approved/ No Program ☐ Denied/ No Signatures

_____ _____
(Commencement Coordinator Signature) *(Date)*

Please return completed petition to: Commencement Coordinator, Office of the Provost 3/2013