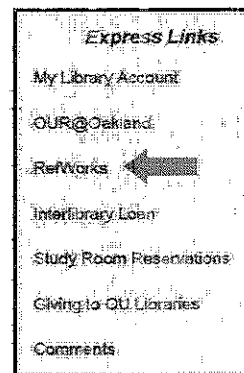


RefWorks

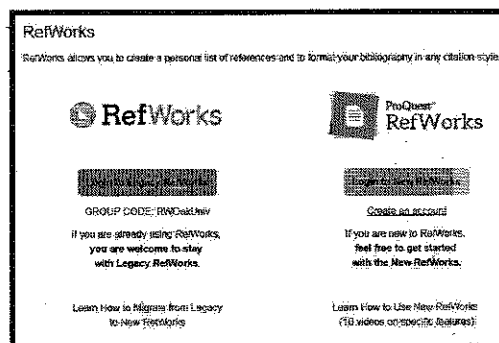
RefWorks is an online tool for managing journal articles that you've downloaded from the library's scholarly databases. Think of it as an electronic filing cabinet for the journal articles that you're using for class assignments or research.



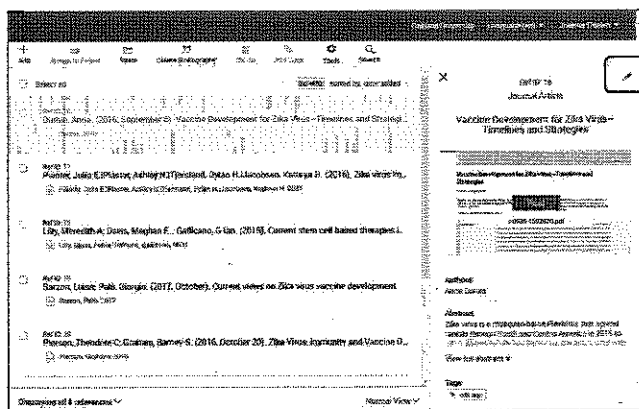
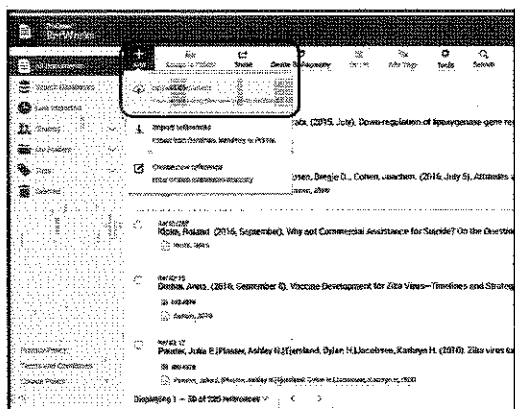
How to access RefWorks: Use the RefWorks link on Library homepage (library.oakland.edu). There may also be a link on your library course guide. RefWorks is a cloud-based tool so you only need the internet to access it.

How to create a RefWorks account: Click 'Create an account' under ProQuest RefWorks (blue icon). Make sure to create an account using your OU email address!

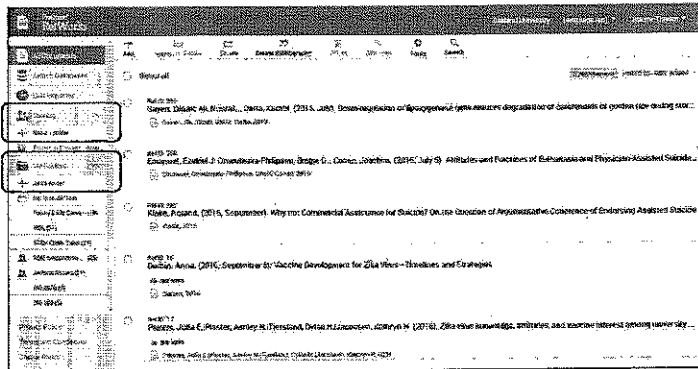
If you already have a Legacy RefWorks account (orange icon), [click here to migrate to the newer version of Proquest RefWorks](#) (bit.ly/Migrate-RefWorks).



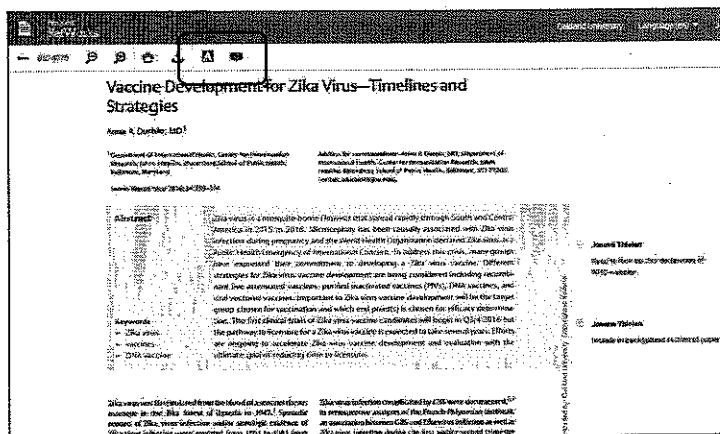
Add articles - Upload the PDF of the article that you downloaded from one of the library's scholarly databases. After uploading the article, you need to check that the citation information (author names, journal name, volume #, etc.) was uploaded correctly! Click on the article title and then the pencil icon in the upper right corner. You can then review and edit the citation information.



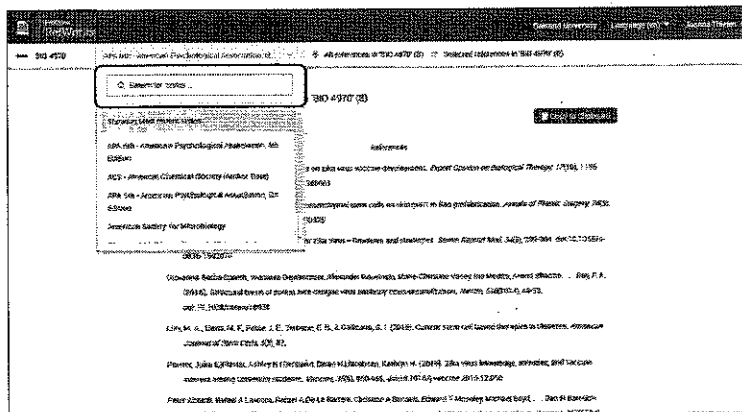
Create folders - After creating a folder, you can drag and drop articles into them.
 Share folders - Using RefWorks is a great way to share articles for group projects!



Read articles - Click the title of an article then the blue 'Read' button. You can highlight and make comments directly on the text of the article using the buttons on the top toolbar.



Create Bibliography - RefWorks can create a bibliography for you automatically! Click 'Create Bibliography' on the top toolbar. Then select the needed citation style (APA, MLA, etc.). Always double check that RefWorks has formatted the bibliography correctly!



Questions? Contact Kris Condic for assistance | salomon@oakland.edu | 248-370-2469

Handout developed by Joanna Thielen, former OU Librarian for Biological Sciences, Chemistry & Physics, Fall 2019